

New Form and Suggested Form Enhancements

from TraCS User Group meeting (13 September 2006)

Approved New forms :

These forms have been approved for addition to the Badger TraCS suite of forms by the Steering Committee.

- Driver Condition or Behavior Report (MV3141)
- Fatal Supplement (MV3480)

Dave Frey introduced preliminary copies of two forms that are scheduled to be part of the Badger TraCS Suite next spring: the Driver Condition or Behavior Report (MV3141) and the Fatal Supplement (MV3480). He requested comments on the forms such as on layout, data fields, etc. Comments could be handed in at the meeting or can be sent to BadgerTraCS@dot.state.wi.us. The means by which data from these two forms will be sent to WisDOT has not been determined at this time, i.e. electronically or by printed hard copy. A comment was made that the Fatal Supplement will need to include a field that references the document number of the MV4000 for the crash.

Suggested New forms:

These are future suggested forms for the Badger TraCS suite of forms. They will be reviewed by the newly formed "Forms Advisory Committee" (FAC) to determine the order of importance and if they meet the basic requirements for forms development. Then the ranked forms will be forwarded to the Wisconsin TraCS Steering Committee for further discussion.

- Warning for local ordinances (municipal warning)
- Pursuit report
- Alcohol/tobacco violation
- Bond sheet for releasing (**La Crosse County**)
- Non-traffic misdemeanor citation, county ordinance citation for things like THC (**State Patrol**)
- Field interview report
- Alcohol influence report (SP4005)
- Consent to search form
- A form like the Driver Exchange report but for towing companies
- Robbery Information Exchange form

Form Enhancements:

These enhancements will be review by FAS and forwarded to DOT for possible future updates.

Crash

- The current version of the crash form was reviewed. The following comments/suggestions were made:
- Have TraCS create a data file for non-reportable crashes so that they can be transmitted to the local RMS.
- An agency would like the ability to determine the validation rules for non-reportable crashes reported by their agency so that they can designate which data fields are required.
- Improve the functionality of scrolling through the form. Would like the ability to use the cursor rather than the mouse and scroll bar on the right of the screen.
- If the unit status is "Hit and Run", gray out all the operator fields.
- Do not require "Operating As" to be filled in for legally parked vehicles.
- Have "Unknown" as a choice for "Operating As".
- Change the zipcode field so that it accepts alpha-numeric characters to accommodate Canadian zipcodes.
- Print the data code along with the text description of data fields on the crash report (e.g. Dane-13 for Dane county).
- Have the ability to key the code value for the county field rather than having to key the text description.
- An agency has received citizen complaints on the quality of the diagram on the electronic report.
- Make the diagram larger on the printed report.
- Make the text box transparent.
- Have TraCS "ping" or make a sound when the User is at the end of the narrative character limit. Use on all forms.

Deer crash

- Allow form to be used for other wild animals as well as deer (e.g. bears, elk, turkeys, etc.)

- Add a blank space to the sex code list for the operator rather than have it default to female.

ELCI

- Do not require an “At Hwy Direction” for all cases where there’s an “At Hwy”.
- Spell out the highway directions (e.g. southbound rather than SB).
- Increase the font size on the printed ELCI, especially for the citation number and the violator name.
- Make some fields bold on the printed ELCI, e.g. violator name, court date, statute number.
- Make the printed ELCI pink.
- Add a violator telephone number field to the form.
- Expand the narrative size to possibly several pages and allow the ability to cut and paste things into the narrative such as 27/28 responses.
- Allow more fields to be edited once the citation is issued, e.g. court date and bond amount.
- Add a field to capture social security number.
- Add a table for court date.
- Expand agency space to at least 100 characters.
- Expand the ordinance field to accommodate larger numbers.
- Allow the bond amount field to display “Must appear” or other text in certain instances.
- Have a new function that is similar to replicate but that would be for situations where the same statute violation is being issued to different people in the contact (e.g. seatbelt tickets to all occupants of a vehicle).
- Gray out the name field once a form is replicated to avoid problems with common information.
- Add functionality to allow replication to a different form type.

- Interface TraCS with eTIME.
- Interface TraCS with Portals 100.
- When the CMV surcharge field is “Yes”, automatically add \$8.00 to the bond amount.
- Allow training in the ELCI without using real citation numbers.
- Add a “Reviewed” status for ELCIs. Some agencies transmit from the supervisor to the court officer and then to the court.
- Add the ability to change the DA Routing after the citation has been issued to correct officer’s mistake.
- Ability to do a selective transmit from agencies RMS

MUNI

- Add agency space.
- Fine amount can be changed but then prints as zero.
- Add a printed report for parents.
- Have the ability to default certain violations to mandatory appearance.
- Expand the vehicle information section (e.g. make, model, year, color). Make it like the ELCI.
- Have code tables the same for all forms for things like vehicle color.
- Have the ability for agencies to customize the instructions on the printed reports.
- Require plate or VIN but not both.
- Include the ability to print the violator copy in another language (e.g. Spanish).
- Add Non-Individual field (This would allow municipal citations to be given to business) Cross Plains PD

Alcohol

- Clean up how the “Informing the Accused” form is used.

- Allow a print preview before answering Yes or No.
- Add a pop up error message.

Warning

- Assign warning numbers like you do for ELCIs rather than having them automatically generated.
- Add agency space.
- Remove the word “Traffic” from the warning because agencies also use the warning form for non-traffic warnings.
- Have a comment field that will print on officer copy.
- Have the ability to prefix warning document numbers with characters (e.g. RFWRN for a warning written by the River Falls police).
- Modify the form to facilitate gathering racial profiling data.
- Print the bond amount for the offense on the violator copy so that they know how much money they saved by getting a warning rather than an ELCI.
- Do not require a statute number field.
- Add a field for telephone number.
- Add a field for vehicle model.
- Add a field to indicate if any searches were made of the vehicle, etc.
- Change the title of the form to not include the word “Traffic” so that it can be used as a warning for non-traffic violations.
- Document number field larger

Driver Exchange

- Have the Driver Exchange report not require that a document number be used for non-reportable crashes.
- Do not gray out fields 31-33.